

# Hexagram

News, events and short course information from KITS  
Issue 14 May 2007



## New links mean more on offer

**Two new strategic Partnerships – between KITS and educational establishments – have been put in place to enhance Apprenticeship Training and Short Courses.**

In the first, KITS has developed an innovative approach to Apprenticeships through a public-private partnership with Leeds College of Technology.

Responding to the needs of today's employers and learners, the new link will deliver the right combination of hands-on practical training in high quality facilities with IT and higher education activities. This will be delivered in the newly-created classrooms at the KITS training centre in Brighouse.

Apprentices will therefore attend a single location for practical and academic learning – combined with workplace training in a pattern agreed with the employer.

KITS Chief Executive David Todhunter said: "Through this Partnership employers can be confident in knowing their Apprentices are being trained in such highly supervised conditions, and the Apprentices know exactly what's going on throughout the length of their Apprenticeship."

Andrew Gilmour, LCoT's Director of Commercial Services, said: "The Learning and Skills Council is encouraging public-private Partnerships like this as one of the best ways to develop skills. We are very happy to be part of this partnership which, through the way that KITS has positioned itself, exposes us to a whole new range of businesses."

The Partnership will begin to operate from the autumn when a new intake of Engineering and Motor Vehicle Apprentices arrives. It was formally launched at a Breakfast Seminar at the KITS Conference Centre, which was attended by many businesses from across the region.

In addition, KITS has partnered with STEP Training, the business-to-business arm of Calderdale College, for the delivery of a number of new Short-Courses. The Partnership will extend the course availability and service delivery options of KITS and STEP to businesses across the region.

"Working with KITS provides a fantastic opportunity to offer these kinds of possibilities to a wider range of businesses," explained Sharon Mackle, Sales Coordinator at Step Training.

*Sharon Mackle and David Dumaesq-Lucas*



"It brings together many years of experience in the delivery of specialist training services, and combining those services to provide a single point of contact to our customers."

David Dumaesq-Lucas, Business Development Manager for KITS added "This innovative Partnership with Calderdale College brings together the private and public sectors to broaden the range of services which we can offer existing and new customers to benefit their businesses, and assist them in developing their workforce."

Courses being run in conjunction with the College include: 'Elements of Supervision', 'Managing Time & Workload', 'Get a Website – Fast!', and 'Microsoft Word & Excel 1-day Crash Course' (schedule on back page)

# Free training available

The Government funded Train-to-Gain programme to deliver FREE Level 2 NVQ's is continuing into its second year.

Under the programme, KITS is offering Level 2 NVQ training to any employee aged 19 or over who does not already have a qualification at that level or above.

The scheme is open to any SME organisation with less than 5,000 staff. The NVQ's are fully-funded and are available in the following disciplines:

- Business & Administration
- Customer Service
- Performing Manufacturing Operations
- Performing Engineering Operations
- Business Improvement Techniques
- Team Leadership
- Engineering Maintenance and Installation
- Mechanical Manufacturing Engineering
- Fabrication and Welding
- Technical Services

Contact David Dumaresq-Lucas on 01484 711462

**KITS**  
Apprenticeships

We make it all happen

Quality Training

www.kits-training.co.uk  
01484 711462

The graphic features a central blue hexagon with the text 'We make it all happen' and 'Quality Training'. Surrounding the hexagon are four arrows pointing outwards, labeled 'Apprentice', 'Employer', 'Engineering', and 'Motor Vehicle'. Each arrow points to a corresponding image: a person in a hard hat, a smiling man in a suit, a factory interior, and a car on a lift.

As part of this year's Apprentice Recruitment marketing programme, KITS used full-sized billboards to get across the message of partnerships involving Apprentices, Employers and KITS. The billboards were positioned in Halifax, Brighouse, Huddersfield and Dewsbury.

**CONTACT**

**KITS**  
ENGINEERING TRAINING EXCELLENCE

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The graphic shows a stylized 'CONTACT' banner with the KITS logo and contact information. A colorful hexagonal pattern is visible in the top right corner.

## Keeping contact

As part of our expanding Short-Course programme, KITS has launched CONTACT – a new monthly mailer to keep our customers up-to-date with the latest courses available.

CONTACT also provides a means of informing our customers of any new services or changes to legislation which may be of relevance to business.

Sent predominantly electronically as an email, CONTACT can also be sent as a postal flier to anyone wishing to remain within the mailing group.

If you would like to receive a copy, please contact us at [info@kits-training.co.uk](mailto:info@kits-training.co.uk) and include your name (or that of a colleague) and either a postal or email address.

## Prestige car manufacturer chooses KITS for training

KITS customer, Avant Consult of Huddersfield, provides specific training to the automotive industry – aimed at improving both management and technical skills in the bodyshop. Avant Consult manages Porsche Cars Great Britain's body repair training programme.

"KITS is a vital part of the national training offer we provide for Porsche Centre Approved Body Repairers. The facilities and equipment along with the management of KITS enable us to provide the high standard of training expected by Porsche Cars" says Operations Director Kieron Bamforth.



Part of the service is to ensure that technicians are properly trained in such skills as panel replacement, welding and repair to the manufacturer's standards.

David Lester of Porsche Cars said: "We have been very happy to work with KITS over the past couple of years; their contribution is a vital part of the overall training programme for Porsche Cars".

# Conference excellence

Many companies find it useful these days to take groups away from the distractions and interruptions of the working day for a few hours as an efficient use of time.

They find it so easy simply to walk into a conference room already prepared for the meeting, with all required facilities and equipment, so that the work can start immediately and the job can be done with everyone focusing on the subjects in hand.

The KITS Conference Centre has a wide choice of air conditioned, versatile rooms

to accommodate almost any size and type of event with a separate rest and refreshment area for breaks. It is a few hundred metres from Junction 25 of the M62 and has extensive free car parking. There is excellent disabled access.

KITS Member Companies receive substantial discounts when booking conference rooms for their use. Contact Christine Spark at KITS to discover how much you could save – 01484 711462



# Making racing cars

KITS has been selected as a "Make Centre" for the F1 Schools Challenge which enables students to design and construct model racing cars.

The F1 challenge is an internationally established and exciting means of interesting 14 – 16 year olds in engineering as they design model racing cars. KITS has developed this scheme into a two year programme for Year 10s leading to an EMTA Awards Limited (EAL) Performing Engineering Operations level one qualification

"As part of the 14 – 16 Agenda, we have approached schools in Kirklees and Calderdale, recruiting students to the next course, starting in September 2007. We are looking for students expected to get at least Cs in Maths, English and Science and who are interested in a career in engineering", said Geoff Varley, Engineering Manager.

Teams of up to six students will design, develop and race model F1 cars which will be machined and build at KITS.

The F1 Challenge recently held its World Championships in Australia – alongside the Grand Prix there. There were 18 teams from 14 countries, all of which had worked their way through regional and national finals. The major prize was free education for the team at City University London – which has a value up to £0.75 million.



# Exploring new opportunities

David Dumaresq-Lucas has joined KITS as Business Development Manager, responsible for the company's Short Courses, Partnerships and Marketing. David has spent around 20 years in Sales and Marketing roles with SME organisations across the country, and has been involved in the delivery of training services for most of that time.

"KITS has a long-established position as a deliverer of Engineering and Health & Safety training and associated services, and I hope to continue this legacy whilst exploring new opportunities," said David. "Many companies in the region are looking to focus on niche areas of industry or up-skill their staff to enable them become more competitive. KITS has the ability to deliver the kinds of

training courses which can help companies achieve these goals, and ultimately help them increase their bottom line."

David's career has encompassed the corporate IT industry, hospitality, and recruitment, and has always involved delivering exemplary levels of customer service. Building on KITS established relationships, David has been involved with building partnerships with Leeds College of Technology and Calderdale College to deliver additional training services to KITS customers.

# Short Course Overview

## ILM Introductory Certificate in First Line Management

This programme is aimed at recently appointed, or potential, supervisors and managers looking to gain an appreciation of supervision and management techniques. Delivered over six weeks on a day-a-week basis, the programme gives practising or potential managers a foundation for development in their role by assisting participants in gaining the basic knowledge required as a manager, and by developing basic management skills.

Accredited by the Institute of Leadership and Management, the course starts on 5th September for 6 weeks and is priced at £550 per person + VAT.

COURSE TITLE	PRICE	MAY	JUNE	JULY
<b>FIRST AID</b>				
First Aid at Work (4 day)	£175	30-3	4-7	9-12
		21-24	18-21	23-26
First Aid Requalification (2 day)	£105	14-15	25-26	30-31
First Aid Appointed Person (1 day)	£55	11	8	13
		31	27	27
<b>ELECTRICAL</b>				
Portable Appliance Testing – C&G 2377	£155	8	28	
Inspection, Testing & Cert – C&G 2391	£425	14-21		2-9
Electricity at Work Regulations	£120		14	
16th Edition – C&G 2381	£425			16-19
Basic Electrical	£390		5-8	
<b>HEALTH &amp; SAFETY</b>				
CCNSG Safety Passport for Contractors (2 day)	£110	8-9	11-12	2-3
CCNSG Safety Passport Supervisor	£75		13	4
CCNSG Safety Passport Refresher	£65	10	14	16
CIEH Level 2 Food Hygiene	£65	16	28	17
SPA Food Safety Passport (2 day)	£130		25-26	
NEBOSH	£1000			
IOSH Managing Safely	£500	14-17		
JOSH Working Safely	£175			10
Fire Marshall Training (half day – pm)	£65	15		18
Risk Assessments and Method Statements	£99	8		
Train the Trainer (4 days over 2 weeks)	£495	30-31	13-14	
Supervisor Roles and Responsibilities (Health & Safety)	£99	23		
Grinding Wheel Safety	£120	25		18
<b>MANAGEMENT</b>				
Elements of Supervision (For Manual/ Factory/ Shop Floor Supervisors)	£86	16		
Managing Time & Workload (Strategies & Skills for effective Time Management)	£86	22		
Conflict Management in the Workplace (Identifying aggressive/ conflicting behaviour)	£99	30		
ILM Introductory Certificate in 1st line Management (1 day per week over 6 weeks)	£550		14/06 to 19/07	
<b>QUALITY SYSTEMS</b>				
Internal Quality Auditor	£109	14		
<b>I.T.</b>				
Introduction to MS Project	£109	17*		
Get a Website – fast!	£165	29 - 30*		
MS Word & Excel 1-day crash course	£99	17		

Member Company discounts apply

Courses run at Kirkdale House unless otherwise stated

"\* = Course run at the Riverside Centre, Stainland Road, Halifax"

All prices are per person and subject to VAT

## Supervisor Roles and Responsibilities

This one-day course will focus on ensuring that Supervisors know how to comply with the Law and manage day to day issues enabling them to reduce the risk of costly accidents, bad publicity and disrupted production. It gives an insight into how to manage people and therefore how to manage Health & Safety. It provides a clear picture of their legal duties under the Health and Safety at Work Act 1974, Management of Health and Safety at Work Regulations 1999 and other associated Regulations

The next course is on July 19th 2007

## Basic Electrical Course

The course aims to provide delegates with the knowledge and skills needed to reach the required level of competence in basic electrical principles. Emphasis is placed on the requirement to work safely on dead circuits at all times. Use of test instruments to determine equipment faults is covered. The course is aimed towards industrial electrical maintenance and fault rectification.

The next course is June 5th - 8th 2007

## KITS ENGINEERING TRAINING EXCELLENCE

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*KITS is striving to  
achieve equality for all*

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